

# **NOTIFICATION OF DECISIONS**

## **1 DECEMBER 2017 TO 28 FEBRUARY 2018**

Date of Publication: 18<sup>th</sup> November 2017

## **SLOUGH BOROUGH COUNCIL**

### **NOTIFICATION OF DECISIONS**

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email [catherine.meek@slough.gov.uk](mailto:catherine.meek@slough.gov.uk) (no later than 15 calendar days before the meeting date listed).

#### **What will you find in the Notice?**

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

## **What is a Key Decision?**

An executive decision which is likely either:

- To result in the Council Incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

## **Who will make the Decision?**

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows\*:

- |  |                            |
|--|----------------------------|
| • Leader of the Council - Finance & Strategy | Councillor Munawar         |
| • Health & Social Care                       | Vacant                     |
| • Children, Education & Families             | Councillor Bedi            |
| • Digital Transformation & Customer Care     | Councillor Sharif          |
| • Environment and Leisure                    | Councillor Bal             |
| • Housing                                    | Councillor Nazir           |
| • Regulation and Consumer Protection         | Councillor Arvind Dhaliwal |
| • Transport and Highways                     | Councillor Matloob         |
| • Urban Renewal                              | Councillor Ajaib           |

## **Where can you find a copy of the Notification of Decisions?**

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: [catherine.meek@slough.gov.uk](mailto:catherine.meek@slough.gov.uk). Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

## **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

**\* Note: this plan was published on 18<sup>th</sup> November 2017 and the members of the Cabinet and their portfolios are stated as at that time**

### **What about the Papers considered when the decision is made?**

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

### **Can you attend the meeting at which the decision will be taken?**

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

### **When will the decision come into force?**

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

### **What about key decisions taken by officers?**

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

### **Are there exceptions to the above arrangements?**

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

For further information, contact Democratic Services on 01753 875120.

## Cabinet - 18th December 2017

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Council Taxbases for 2018/19</u></b>  To present information on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2018/19 financial year.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		
<b><u>Medium Term Financial Strategy Update</u></b>  To receive an update on the Medium Term Financial Strategy as part of the budget planning process for 2018-19 and beyond.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		
<b><u>Council Tax Support Scheme 2018-19</u></b>  To agree a scheme for the administration of Council Tax support for 2018-19.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		
<b><u>Heart of Slough NW Quadrant / TVU Update</u></b>  Further to the report to Cabinet on 18 <sup>th</sup> April 2017, to consider an update on the re-development of the NW Quadrant site including progress on the preferred route for the private sector delivery partner for the former Thames Valley University (TVU) site.	UR	Central	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None		Yes, p3 LGA

**Portfolio Key** – F&S = Finance and Strategy, DT = Digital Transformation, E & L = Environment and Leisure, CEF = Children, Education & Families, T & H = Transport & Highways, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, HO = Housing, UR = Urban Renewal

**Bold** – Key Decision

Non-Bold – Non-Key Decision

*Italics* – Performance/Monitoring Report

<b><u>Tower &amp; Ashbourne Houses Update</u></b>  To receive an update and make decisions on the proposals for the future of Tower and Ashbourne Houses.	HO	Chalvey	Housing	Rebecca Brown, Project Manager Tel: (01753) 875651	-	None	√	Yes, p3 LGA
<b><u>Housing Option Appraisal</u></b>  Further to the approval of the Housing Revenue Account Business Plan in April 2017, to consider a report on the outcomes of the Housing Option Appraisal.	HO	All	Housing	Mike England, Interim Director of Place & Development Tel: 01753 875301	-	None	√	Yes, p3 LGA
<b><u>Private Street Works – Whittle Parkway Highway Improvement works</u></b>  To seek resolution from the Cabinet in respect of execution of highway improvement works on Whittle Parkway in accordance to the strict criteria for making up of private streets set out in Part XI of the Highways Act 1980 - Section 205 (The Private Street Works Code).	T&H	Haymill and Lynch Hill	All	Rudo Beremauro, Engineer Integrated Transport Tel: (01753) 875634	-	Highways Act 1980 – The Private Street Works Code	√	
<b><u>Slough Half Marathon</u></b>  To approve a proposal for the Slough Half Marathon in 2018.	E&L	All	All	Alison Hibbert, Leisure Strategy Manager Tel: (01753) 875896	-	None	√	
<b><u>References from Overview &amp; Scrutiny</u></b>  <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		

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**Bold** – Key Decision      Non-Bold – Non-Key Decision      *Italics* – Performance/Monitoring Report

<u>Notification of Forthcoming Decisions</u>  <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		
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## Cabinet - 22nd January 2018

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>HRA Rents and Service Charges 2018-19</u></b>  To seek approval of the Housing Revenue Account rent and service charge changes for 2018/19.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		
<b><u>Local Welfare Provision</u></b>  To approve the Local Welfare Provision scheme for 2018/19.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None		
<b><u>Trading Partnership with OPSL Ltd</u></b>  Further to the Cabinet decision taken on 18 <sup>th</sup> September 2017, to consider an update and take further decisions on the establishment, business case and indicative programme of a trading partnership with Osborne Property Services Ltd.	HO	All	Housing	Rebecca Brown, Project Manager Tel: (01753) 875651	-	None	√	

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Non-Bold – Non-Key Decision

*Italics* – Performance/Monitoring Report

<u>References from Overview &amp; Scrutiny</u>  <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u>  <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

## Cabinet - 5th February 2018

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<b><u>Financial Report - 2017-18 (Quarter 3)</u></b>  To receive an update on the latest revenue and capital position; and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S	None	√	
<b><u>Performance &amp; Projects Report: Q3 2017-18</u></b>  <i>To receive the latest performance information for the period between October to December 2017 including the Council's Balanced Scorecard and Gold Project updates.</i>	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S	None	√	

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<b><u>Five Year Plan 2018-2023</u></b>  To consider, and if agreed, to recommend the refreshed Five Year Plan to full Council.	F&S	All	All	Dean Tyler, Service Lead Strategy & Performance Tel: (01753) 875847	-	None	√	
<b><u>Medium Term Financial Strategy 2018-2022</u></b>  To consider, and if agreed, to recommend to Council the Medium Term Financial Strategy for the period 2018 to 2022.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S	None	√	
<b><u>Capital Strategy 2018-2023</u></b>  To consider, and if agreed, to recommend to Council the Capital Strategy for the period between 2018-2023.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S	None	√	
<b><u>Treasury Management Strategy 2018/19</u></b>  To consider, and if agreed, to recommend to Council the Treasury Management Strategy for 2018/19.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	O&S	None	√	
<b><u>Revenue Budget 2018-19</u></b>  To agree the recommendations to be made to Council on the 2018/19 Revenue Budget, including setting the Council Tax.	F&S	All	All	Neil Wilcox, Director of Finance and Resources (Section 151 Officer) Tel: 01753 875358	-	None	√	
<u>Notification of Forthcoming Decisions</u>  <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

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*Italics* – Performance/Monitoring Report

<u>References from Overview &amp; Scrutiny</u>  <i>To consider any recommendations from the Overview &amp; Scrutiny Committee and Scrutiny Panels.</i>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None	√	
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